

August 2015

PROGRAM TRAINING OFFICER EDUCATION CALENDAR

Send Email questions or requests to OMBCLASSES@red.nv.gov

update 08/04/2015

Date	Time	Class Name	Hours	Objectives	Location
NOTICE DATE CHANGE! 08/04/15- moved to 08/14/2015	1:30-3:30pm	Hiring Experts	2	Gain a basic understanding of: <ul style="list-style-type: none"> ◦ Solicitation of Bids ◦ Developing and using a Request for Proposal ◦ Selecting a Provider ◦ Finalizing the Contract ◦ Monitoring the Project ◦ NRS/NAC Requirements and Prohibitions ◦ 	Sun City Desert Vista 10360 Sun City Blvd Las Vegas, NV 89134 Room #3
08/06/15	10:00am-12:00	Are you losing your home? Understanding the Foreclosure process	2	Gain a basic understanding of: <ul style="list-style-type: none"> ◦ Liens, including the super priority lien ◦ Collections in the HOA ◦ Steps Leading to Foreclosure ◦ Foreclosure Process ◦ Right of Redemption 	Sun City Aliante 7394 Aliante Parkway, North Las Vegas, NV 89084 Conference Room
08/12/15	1:30pm-3:30pm	Elections	2	Learn about proper notice of eligibility How Elections should be conducted Removal Elections Reporting Requirements	Sun City Desert Vista 10360 Sun City Blvd Las Vegas, NV 89134 Room #3
08/13/15	2:00-4:00pm	Elections	2	Learn about proper notice of eligibility How Elections should be conducted Removal Elections Reporting Requirements	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 nd Floor Conference Room
08/18/15	2:00-4:00pm	Understanding Association Violations	2	Gain a basic understanding of : The HOA's right/duty to enforce the governing documents and impose fines and sanctions for violations of governing documents Executive Board procedural requirements and limitations	Grant Sawyer Building 555 E. Washington Avenue Las Vegas, NV 89101 Room 1412

				Rights of unit owner – notice and hearing Rights of unit owner- ability to correct violation Executive Board ability to charge for continuing violations	
08/20/15	2:00-4:00pm	Board Responsibilities (Fiduciary Duties)	2	Gain a basic understanding of... <ul style="list-style-type: none"> What the executive board does– <ul style="list-style-type: none"> Protect, maintain, enhance the common elements Manage the business affairs of the association Ensure compliance How the executive board acts– <ul style="list-style-type: none"> Fiduciary duty, good faith, honest belief The business judgment rule, duty of care Disclosure and confidentiality 	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 nd Floor Conference Room
08/24/2015	1:30pm-3:30pm	Understanding Association Violations	2	Gain a basic understanding of : The HOA's right/duty to enforce the governing documents and impose fines and sanctions for violations of governing documents Executive Board procedural requirements and limitations Rights of unit owner – notice and hearing Rights of unit owner- ability to correct violation Executive Board ability to charge for continuing violations <ul style="list-style-type: none"> 	Paseo Verde Library 280 S. Green Valley Parkway Henderson, NV 89012 (702) 492-7252 (Conference Large in Foyer)
08/26/15	1:30-3:30pm	Are you Covered? Insurance for Associations	2	Gain understanding of NRS 116 statute requirements Suggestion of questions to ask insurance brokers <ul style="list-style-type: none"> Work to reduce insurance costs 	Grant Sawyer Building 555 E. Washington Avenue Las Vegas, NV 89101 Room 1412
08/27/15	2:00-4:00pm	HOA Reserve Study	2	HOA Reserve study: Understand NRS 116 and NAC 116 requirements for Reserve Study Gain knowledge of how to prepare the necessary paperwork for a successful Reserve Study	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 nd Floor Conference Room

08/28/15	9:00am-11:00am	NRS Monthly	2	Monthly public open forum	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 nd Floor Conference Room
08/31/15	1:30-3:30PM	Robert Rules		Introduction to Robert Rules on how to conduct a meeting	Grant Sawyer Building 555 E. Washington Avenue Las Vegas, NV 89101 Room 1412